



Preparing Leaders to Serve

RULES AND REGULATIONS

1. ***Attendance at all sessions is mandatory.***
2. Please be there on time and stay until the end of each session. Early departure from a session is not acceptable and will constitute an absence.
3. If an absence should be necessary, the participant will submit a written request form for an excused absence to an officer of the Board as soon as possible. The LDC Executive Committee will consider the request. The decision will be indicated on the form and the participant notified as soon as a decision is reached. The participant will be invited to attend the following year's session on the same topic, if available.
4. If a participant would need to request additional absences, participation in the remainder of the sessions will be subject to the approval of the LDC Board of Directors. Their decision will take the collective opinion of the rest of the class into consideration. If denied permission to continue participation in the current year, the participant will be eligible to re-apply for the program the following year.
5. Tuition is fully earned at the outset of the sessions and is not refundable.
6. Advance materials will be provided for some sessions. Full completion of advance assignments is expected.
7. Each participant will assume a role in the completion of the group project.
8. Participants will present their completed project at the Commencement Dinner Program.
9. Smoking will only be permitted in designated areas of the session locations and, regardless of location policy, not in the session meeting areas.
10. To minimize interruptions for everyone involved in the sessions, please leave portable phones, beepers, etc. at home.



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GUIDELINES TO ENHANCE YOUR LDC EXPERIENCE

1. Participate 100%, 100% of the time. Ask questions; talk to fellow participants and session speakers. Add your experience/knowledge/thoughts. Do your homework. Allow yourself to feel uncomfortable with information. Give yourself the time and, when you are in Leadership Door County, focus your energy there. Make some new decisions from the information you receive...and act on them. Get into it - make it the best program you have ever been to!
2. Be prepared...for long days, homework, class project commitments, uncomfortable feelings or thoughts.
3. Keep your Leadership experience confidential, where appropriate. Fellow classmates need to know what they say here stays here. This will also help speakers feel comfortable with being honest/open.
4. Complete your evaluation forms at the end of every session. Your comments help determine the format for future years. Please elaborate on your comments. Suggestions are welcome!
5. Be a Leader! Don't stop being a Leader, take next steps. Recruit others into next year's Leadership Program. Stay active as a Leadership Door County member after you graduate.
6. Most of all, give yourself permission to have fun and laugh!